

# Automatic Payment Authorization Form

RETURN COMPLETED FORM AND VOIDED CHECK TO:

Excel Development Group, 8551 Lexington Ave, Lincoln, NE 68505 or fax to 402-434-3343, Attn: accounting or email

[stefanie@exceldg.com](mailto:stefanie@exceldg.com). Please call us directly at 402-434-3344 to verify the activation status.

This is an automatic rent payment authorization to:  Start  Change

Tenant Data

Financial Institution Data

Tenant Last Name .....	Financial Institution Name .....
Tenant First Name .....	Financial Institution Phone # .....
Tenant Address .....	Please check ONE <input type="checkbox"/> Checking <input type="checkbox"/> Savings
.....	Name of Account Holder .....
.....	9 Digit Bank Routing (Transit) # .....
Property Name .....	Bank Account # .....
Tenant Phone# .....	<b>Rent Pay on Day (Day 1-4)</b> .....
Tenant Cell Ph# .....	Payment Start Date .....
Addition PH# .....	Account Holder Signature .....
.....	Signature Date .....

**PLEASE ATTACH A VOIDED CHECK TO THIS AUTHORIZATION**

Bank Account and routing number will be verified from the voided check. Deposit Slips are not accepted.

A Verification letter from your bank confirming the account # and routing # is acceptable

The rent pay on day will be day 1 if rent pay day field is left blank.

Disclaimer:

I hereby authorize, Property named above that Excel Development Group manages hereinafter called Excel DG, to charge my checking or savings account. I agree that if any charge is dishonored, whether intentionally or inadvertently Excel DG shall be under no liability whatsoever. In making this authorization, I agree that each payment shall be the same as if it were an instrument personally signed by me. This authorization is to remain in effect until revoked by me in writing. Any written notification of termination must be received in such time and manner as to afford Excel DG a reasonable opportunity to act on the request. I have the right to stop payment of a charge by a timely notification to my financial institution prior to charging my account. I understand; however, Excel DG reserves the right to terminate this payment plan.

Please mail the completed form to Excel Development Group, 8551 Lexington Ave, Lincoln, NE 68505 or fax to 402-434-3343, Attn: accounting or email [stefanie@exceldg.com](mailto:stefanie@exceldg.com). Please allow at least 3 business days to process and contact us to verify the status of the deactivation.

This is an automatic rent payment authorization to:  Cancel

I authorize COMPANY to DISCONTINUE the existing recurring from my checking/savings account

**Payment Stop Date** .....

Print Name .....

Signature / Date .....